

**DISEWORTH HERITAGE CENTRE**  
**Annual General Meeting**  
**28.01.11**

**Present:**-Tom, Geoff, Malcolm, David, Tony, Peter, Kevin, Harold, Pat, Colin, Nikki, Martin

**Apologies:** Victoria

**Chairman's Report:** Martin spoke to a paper previously circulated. He thanked Kevin & Nikki for their work with HLF: Thanked Tony for providing the exercises and supporting the computer classes: thanked David Cherry for his continued care of the churchyard.

**Retirement of Trustees by rotation:** Martin reported that the 5 years of trusteeship will be complete for some of the trustees in 2012, but all can be re elected.

**Role of Company Secretary:** This post is still not filled and Martin asked for support in finding one

**Finances:** Peter explained the concerns following the loss of two bank statements. The account balance stands at £21,239. Running costs are £8,500. Much discussion followed about fund raising. Agreed to have a small group to discuss increasing charges and fund raising. Martin suggested when the accounts are finalised in the next few weeks the matter would be discussed in detail. Kevin asked for clarification on one of the items in the presented accounts and Peter said he would circulate a paper. **Action Peter.** Peter was thanked for his tireless work on the accounts.

**Business Plan:** A paper was circulated by Nikki and she went through the details, bookings in the past year, ongoing activities, highlighting the Diseworth Heritage Trail and the Industrial Heritage Trail. Pat has worked very hard to produce a mock up of the Trail which she passed round; Guided walks are planned using the Trail with refreshments afterwards at DHC. The Industrial Heritage Trail will be launched at DHC in March. Plans for the summer event in June were explained and discussion followed on costs for classes, using the summer event for fund raising. She also informed the trustees DHC has been officially recognised as a Visitor Centre. Malcolm volunteered to enquire the costs of licensing the Centre for weddings. **Action Malcolm**

**Volunteer Plan:** Tony explained his paper on volunteering and the need to have at least 3 volunteers to help out at the Centre. This was supported by all and discussion about costs and expenses followed. Colin talked about full cost recovery and Malcolm reminded the meeting that the Centre costs £8,500 per annum and quoted the approx daily cost. Tony also suggested creating a 'Friends of Diseworth' scheme through the website to which those who log on could subscribe. This was agreed. **Action Tony, Tom and any who can help.** Cutting back on the running costs was discussed in detail. The continuing classes – CCC, Explorer Scouts, Family History and such are good continuation funds but more all day bookings are required.

**A.O.B.:**

- a. Tom was thanked for his sterling work with the computers which is much appreciated.
- b. Nikki & Pat explained the Mantle Arts proposal and this was discussed. Agreed the decision was to be taken by Diseworth History group but if DHC is used, and then there would be a cost.
- c. Kevin asked about the Maintenance Plan and offered to work with a team to accomplish it. Agreed Martin to produce a plan for a working party. **Action Martin**
- d. Tony thanked Nikki for acquiring a grant for the 3 new filing cabinets in the computer suite and also Geoff for masterminding the construction of them.

Meeting closed at 21.40

Postscript – Harold suggested running a medieval Banquet at DHC on the night before the summer event. Harold offered to look into it. **Action and many thanks Harold**